Penalita House, Tredomen Park, Ystrad Mynach, Hengoed CF82 7PG **Tý Penalita,** Parc Tredomen, Ystrad Mynach, Hengoed CF82 7PG



For all enquiries relating to this agenda please contact Emma Sullivan (Tel: 01443 864420 Email: sullie@caerphilly.gov.uk)

Date: 7th July 2021

Dear Sir/Madam,

A digital meeting of the **Appointments Committee** will be held via Microsoft Teams on **Wednesday**, **14th July**, **2021** at **10.00 am** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so

Yours faithfully,

Christina Harrhy
CHIEF EXECUTIVE

AGENDA

1 To receive apologies for absence.

Pages

2 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

3 Minutes of the Appointments Committee held on 11th March 2021.



1 - 2

4 Minutes of the Appointments Committee held on 15th April 2021.

3 - 4

To receive and consider the following matter which in the opinion of the Proper Officer may be discussed when the meeting is not open to the public and first to consider whether the public interest requires that the meeting should be closed to the public for consideration on this matter: -

5 - 6

To Shortlist Candidates to Progress to Assessment Centre as Part of the Recruitment Process for the Post of Chief Housing Officer.

Circulation:

Councillors Mrs E.M. Aldworth (Chair), C.J. Gordon, W. David, C.P. Mann, J. Ridgewell, G. Simmonds, J. Simmonds (Vice Chair) and J. Taylor,

Relevant Cabinet Member Councillor L. Phipps

And Appropriate Officers.

HOW WE WILL USE YOUR INFORMATION

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

You have a number of rights in relation to your information, including the rights of access to information we hold about you and the right of complaint if you are unhappy with the way your information is being processed.

For further information on how we process your information and your rights please view the <u>Full Committee Meetings Privacy Notice</u> on our website or contact Legal Services by email <u>griffd2@caerphilly.gov.uk</u> or telephone 01443 863028.